79TH ORDNANCE BATTALION (EOD)
COMMAND INSPECTION CHECKLIST
OPERATIONS
(Updated 08 Jun 00)

UNIT _____ SECTION INSPECTED_____

DATE _____ INSPECTOR _____

                                                    GO   NO-
                                                         GO

1. Does the Unit have a copy of their last inspection?___
    ___

2. Are the following OI's and publications available ___
    ___
and current? *BN Suppl OI 75-1 para 1. Annex A.*

    a. OI 75-1, JAN 00
    b. Bn Suppl OI 75-1, FEB 00
    c. OI 75-3, OCT 97
    d. Bn Suppl OI 75-3, FEB 99
    e. OI 75-10, OCT 97
    f. OI for White House Complex Support, FEB 99
    g. AR 75-14, FEB 92
    h. MOU between 52 OD GP and TEU, JUN 98
    i. AR 75-15, MAR 86
    j. FC Suppl 75-15, JAN 95
    k. AR 190-11, FEB 98
    l. AR 190-40, NOV 93
    m. FC Suppl 1 190-40, JUN 95
    n. FM 9-15, MAY 96

3. Is there a SOP detailing the reporting of incidents?___
    ___
OI 75-1, para 5. b. (1)

4. Are all Team Leaders and above aware of telephonic ___
    ___
Reporting requirements? *BN Suppl OI 75-1, para 5. g. (5)*

    a. Incidents involving injuries or fatalities.
       b. SIR's the unit is involved in.
       c. Response to IEDs.
       d. Incidents involving media attention.
       e. Transportation incidents.
       f. Unusual incidents.

g. Incidents involving possible chemicals.
h. All off post incidents.
i. Accident categories in support of civil
   authorities.

5. Does the unit have an MOU (or other documentation) ___ ___
with the State EPA Office on file (current status if pending)?
OI 75-11, para 5. n. (2)

                                                      GO   NO-
                                                            GO

6. Does the Unit have a liaison letter approved by the ___ ___
Battalion Commander? *BN Suppl OI 75-1, para 5 i (3)*

7. Does the Unit have a current copy of their mission ___ ___
statement? *BN Suppl OI 75-1, para 5.f.*

8. Are all EOD incidents recorded and maintained using ___ ___
DAIRS and filed IAW AR 24-400-2?** *OI 75-1, para 5. h. (2)*

9. Are the reports filled out correctly? **   ___ ___
OI 75-1, para 5. h.

    a. Is the EPA "Threat Category" indicated?

    b. Is Battalion notified prior to departure and upon
completion of all off-post, unusual and SIR incidents and
recorded on the incident report?

    c. Is the Battalion Incident number reflected when
       required?

    d. Is PMO/CID notification indicated on the incident
       reports
involving SIR incidents?

    e. Is disposition adequately reflected?

f.   Is Class V usage reflected and verification of usage documented by Team Leader's signature?

g.   Is the disposal location recorded accurately?

h.   Is EPA notification reflected on the incident report, if applicable?

i.   Does the Commander review and sign the incident reports?

10.   Is the unit DAIRS Roll-up accurate and transmitted   ___ ___
to BN NLT 1200 (CST) every Friday?
BN Suppl OI 75-1, para 5. h. (2) a.)

11.   Has all data for the unit and assigned personnel   ___ ___
been entered into DAIRS? *OI 75-1, para 5. h.*

	GO	NO-GO

12. Are classes and other operational events entered ___ ___
into DAIRS? *OI 75-1, para 5. h.*

13. Is ordnance retrained for training (RFT) given a   ___ ___
serial number, added to the unit inventory and listed in the narrative section of DAIRS? *BN Suppl OI 75-1, para 5. r. (3)*

14. Are all SSG's and above trained on DAIRS?   ___ ___
OI 75-1, para 5. h.

15.   Are FBI Bomb Data Reports prepared and submitted   ___ ___
correctly on actual IED's, hoax devices and, recovered explosives? *FBI Bomb Data Reporting Instruction*
BN Suppl OI 75-1, para 5. k.

16.   Are FBI Bomb Data Reports kept on file with the   ___
___ corresponding incident report? *BN Suppl OI 75-1, para 5.
k.*

17. Are quarterly and annual Civilian Law Enforcement   ___
___ Reports kept on file? *BN Suppl OI 75-1, para 4. c.*

18. Does the unit conduct and document the semi-annual
___ ___ review of the HDCM Manual and the DoD OPLAN for VIP
Mission Support? *OI 75-3, para 5. c.*

19. Does the unit have a continuity file
which contains all required information and
is it updated annually?** *79th Suppl 75-1, para 5.t.*   ___ ___

20. Were all deficiencies corrected from the last CI? **   ___
___

OVERALL RATING: COMMENDABLE   SATISFACTORY   UNSATISFACTORY

** Denotes critical area

COMMENTS:

_____
_____
_____
_____
_____
_____
_____
_____
___
_____
___